

CIRCULAR

No. 75-00.5

DATE May 16, 2006

ENVIRONMENT, HEALTH, AND SAFETY POLICY

1. **PURPOSE.** This circular affirms the Bureau of Engraving and Printing's (Bureau) commitment to Environmental, Health, and Safety (EHS) leadership in reducing the environmental impacts and the health and safety risks of the Bureau's operations, products, and facilities.
2. **SCOPE.** This policy applies to all activities of Bureau employees and contractors and to all Bureau facilities.
3. **BACKGROUND.** The Bureau is committed to reaching beyond compliance by striving to minimize its impact on the environment and human health through a continual process of planning, implementing, reviewing, and improving the processes and actions undertaken to meet its environmental and safety obligations. The goal is to integrate EHS accountability into day-to-day decision-making and long-term planning processes across all office missions, activities, and functions.

In addition, the Bureau has made the strategic decision to seek the International Organization of Standardization (ISO) 14001 certification of its Environmental Management Systems (EMS) and to participate in the Occupational Safety and Health Administration's Voluntary Protection Program (VPP). This policy reflects the requirements of Executive Order (EO) 13148, the ISO 14001 standard, and the VPP as referenced below.

4. REFERENCES.

- a. E.O.13148, "Greening the Government through Leadership in Environmental Management," dated April 2000.
 - b. ISO 14001:2004, Environmental Management Systems—Specification with Guidance for Use.
 - c. Federal Register 65:45649-456630. July 24, 2000. Revisions to the Voluntary Protection Programs to Provide Safe and Healthful Working Conditions. Department of Labor, Occupational Safety and Health Administration.
5. **SUPERSESSION.** This circular supersedes Circular No. 75-00.5, "Environment, Health, and Safety Policy," dated October 12, 2005.
 6. **POLICY.** It is the policy of the Bureau of Engraving and Printing to produce the currency of the United States of America and other security documents in a

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manner that minimizes health and safety risks and environmental impacts of our operations and products to the fullest extent possible. Specifically, the Bureau commits to:

- a. Preserve human and natural resources through injury and illness risk reduction and environmental stewardship.
- b. Work to continually improve the environmental, health, and safety management system of the Bureau by identifying and studying health and safety hazards and environmental aspects, developing programs to minimize their impacts, and periodically evaluating results.
- c. Integrate environmental, health, and safety considerations into all business decisions, including forecasting changes in the internal and external business environment and establishing direction to address anticipated changes.
- d. Comply fully with all applicable Federal, state, and local environmental laws and regulations, Executive Orders, or other requirements.
- e. Implement pollution prevention practices in order to realize overall improvements in environmental performance outcomes.
- f. Support all executives, managers, supervisors, and employees with their responsibility to prevent pollution and eliminate risks to human and public health wherever and whenever possible.

7. OFFICE OF PRIMARY RESPONSIBILITY. Office of Environment & Safety.

<SIGNED>

Larry R. Felix
Director

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